



Western Australian Gould League

ABN 99 685 184 006

T (08) 9387 6079
E admin@wagouldleague.com.au
W www.wagouldleague.com.au

Herdsmen Lake Discovery Centre
Cnr Flynn & Selby Streets, Wembley WA 6014
PO Box 2239, Churchlands WA 6018

Nurturing a passion for nature through education, innovation & communication.

Herdsmen Lake Discovery Centre

Venue Hire

BOOKING CONFIRMATION FORM

To confirm your booking, please complete this form and return it to us within SEVEN (7) DAYS.

DETAILS OF BOOKING:

Date: _____ Start Time: _____ Finish Time: _____

Organisation: _____

Contact Name: _____

Address: _____

Email: _____ Tel: _____

PAYMENT INFORMATION:

Half Day (up to 4 hours): **\$250** Full Day (up to 8 hours)*: **\$500** N°. attendees (85 max): _____

Not-for-Profits - Half day: **\$200** Full day: **\$400**

Partnership rate - Half day: **\$150** Full day: **\$300**

***Additional time will incur an extra \$40/hr.**

You will be invoiced ONE WEEK prior to your booking.

ROOM HIRE REQUIREMENTS:

Whiteboard: Digital Projector & Screen:

BBQ (Additional \$10):

Barista services: Barista times: _____ Coffee tab (otherwise pay as you go):

Requested room setup: _____

Additional Requirements: _____

TOTAL COST: _____

I confirm that the details above are correct: _____

Name: _____ Date: _____

48 HOURS NOTICE IS REQUIRED FOR CANCELLATIONS OR A \$150 CANCELLATION FEE WILL APPLY.

PLEASE LEAVE OUR VENUE CLEAN AND TIDY OR A \$150 CLEANING FEE WILL APPLY